

## 5 February 2003: CMSAG Summary

In attendance: Joe Burley, Randy Graff, Doug Johnson, Kris Kirmse, Terry Morrow, Chris Sessums, Ron Thomas, Marvel Townsend, Mike Wright.

**I. Opening Comments and Discussion:** The faculty survey is posted and is generating quite a bit of feedback. The survey itself is available at <http://apps.doce.ufl.edu:2209/cms/>. The results summary is available at <http://apps.doce.ufl.edu:2209/cms/committee.asp>. Committee members should avail themselves of this resource.

Training on using the WebCT Vista system will be available at the TREEO Center on February 12<sup>th</sup> from 9 AM to 3 PM. Space is limited, so members of the committee planning to attend should inform Doug ASAP. A map to the TREEO Center is posted at: <http://www.treeo.ufl.edu/TREEO/map.htm>

Doug passed out a fax sent by the Departments of Communicative Disorders and Communication Science and Disorders. This fax indicated what departmental programs needed from a CMS.

**II. Ongoing Nagging:** If you missed one or more of the demos, please be sure to take advantage of the videotape and video stream archives.

### III. Work Groups.

**TCO [Chris Sessums].** Chris discussed the definition and framework for TCO modeling with the committee. This engendered a discussion about other issues that should be rolled into our TCO model, which sparked a discussion about delimiting the scope of our responsibility and recommendation, which sequed into a discussion about human resources that carried us into ...

**HR [Joe Burley].** Joe introduced some of the questions with which he has been grappling. Chief among these was trying to figure out how CMS support would fit within and around existing UF and AT structures. Additionally, he pointed out that we face a variety of possibilities in terms of recommended support, and indicated that we need to have some ongoing discussion about what support is needed and how we envision the CMS being supported on campus.

It was decided that this conversation needed to continue as the subject of its own meeting. So be thinking about human resources (administration, hardware and software tech support, faculty and student support, training, etc.) and bring your thoughts to the next meeting.

Doug suggested that we think carefully about what areas are our own "sphere of influence" and make proper recommendations within that sphere; but recognize also that we may want to make some ancillary recommendations in support of other campus initiatives and decision-making, such as AT's current exploration of expanding the UF Computing Help Desk hours to 24/7.

**Hardware [Mike Wright].** Mike provided a spreadsheet with specifications for locally supporting an enterprise-class CMS. He also discussed some of the alternative support mechanisms and indicated why he was providing his recommendation. The data generated by these specifications will flow into the TCO model.

**Faculty and Student Input [Kris Kirmse].** Doug made it a point to commend Kris Kirmse for the work she has done putting together the faculty/student survey. He also thanked the members of the committee who have been getting the word out of the availability of the survey. He pointed out the incredible amount of invaluable information that has already been collected. CMSAG members are encouraged to review that data carefully.

#### **IV. CMS Evaluation.**

A direction-setting question for the future: what information do we still need in order to make our recommendation to the Provost?

#### **V. Next Meetings:**

12 February 2003. 9:00 AM – 3:00 PM, 1012 WebCT Vista Training. UF TREEO Center

19 February 2003. 9:30 AM, Turlington 1012.

26 February 2003. tentative date for Blackboard training.