

## **8 January 2003: CMSAG Summary**

In attendance: Joe Burley, Erin Easterling, Randy Graff, Doug Johnson, Kris Kirmse, Terry Morrow, Chris Sessums, Ron Thomas, Marvel Townsend, Mike Wright.

**I. Opening Comments and Discussion:** Be reminded that the timeline for this CSM recommendation process is to have a complete recommendation (vender choice, human resources, and hardware) available to go to the Provost no later than the end of March.

**II. Nagging:** If you missed one or more of the demos, please be sure to take advantage of the videotape and video stream archives.

**III. Work Groups.** Because these work groups were formed in December they have not yet had time to meet. That will be changing soon.

**TCO [Chris Sessums].** I am working with Dick Elnicki to arrange a time to have him do a presentation in modeling Total Cost of Ownership. Because the four systems differ substantially in their operating structures, we need to approach TCO carefully and knowledgeably.

**HR [Joe Burley].** I have given to Joe some thoughts I have had been generating as much as a year ago about staffing and CMS support.

**Hardware [Mike Wright].** I have had some preliminary discussions with Mike about hardware. He is starting work on developing some specifications.

**Faculty and Student Input [Kris Kirmse].** The committee discussed the relatively limited input received from faculty that has resulted from informal efforts to solicit that input. Kris Kirmse offered to coordinate the creation of a formal survey to more actively solicit faculty and student desires and suggestions for the CMS evaluation adoption process. Preliminary plans are to make this a web-based form. Ideas are solicited for getting notification out to faculty and students.

**IV. CMS Evaluation.** Doug continues to solicit input regarding the evaluation questions presented at the 18 December meeting:

- A. Which presentation did you think was most effective? What elements of that presentation interested/impressed you most?
- B. Identify two things about each CMS that would incline you to adopt that CMS  
Identify two things about each CMS that would disincline you to adopt that CMS
- C. Tentatively rank order the candidates from most desired to least desired at this point in the evaluation. Identify specific reasons to justify the position of each CMS product in your ranking; e.g. why is #1 preferable to number 2? Why is #3 preferable to #4 but less preferable than #2?

**V. Vendor Visits.** Some of the vendors have extended offers to sponsor groups to travel to their corporate headquarters to tour facilities and to meet and to discuss aspects of our evaluation process with vendor specialists. The committee chose not to accept these offers, primarily because of the tight time frame for adoption.

**VI. Additional Vendors.** Two additional LMS vendors, Desire2Learn and iPerform Learning Management System have contacted the CMSAG requesting consideration of their products. The committee chose not to reopen the evaluation process, once again citing the tight time frame for adoption.

**VII. Next Meeting: 22 January 2003. 9:30 AM, 1012 Turlington Hall.**